Talking to Property Owners

Email Script

Hello, my name is [your name], I am inquiring about your rental property located at [state address or identifying info or state where you saw the listing and any identifying info]. I am interested in your rental because [explain what you like about the features or location]. I have a few questions about the listing:

- Is the rental still available?
- What utilities are included?
- [List other questions you have]

I can provide verification of ability to cover the rent and can provide positive rental references. I would love to set up a time and date to view your rental. I can be reached at [phone number] or by email at [email]. I am generally available [state a time and days that you are free], but if those times do not work for you, I will try to accommodate your schedule. I look forward to hearing from you.

Thank you,
[Name]

Phone Script

Hi, my name is [your name] and I am calling about the [number of bedrooms] bedroom apartment that I found out about on [share where you saw the listing, such as on a website, from a vacancy sign, etc.]. I have a few questions about the listing [ask some questions from the list below or use your own questions]:

- Is the rental still available?
- How soon will it be available?
- What utilities are included?
- What is the screening criteria?
- Are you offering a lease signing deal?
- What amenities does the apartment offer?

I can provide positive rental references and verification of ability to cover rent. [This is a good time to ask about things not listed in the rental listing.]

Ending 1 [if you are <u>NOT interested</u> in the apartment]: Thank you! I will call you if I have any additional questions.

Ending 2 [if you are interested in the apartment]: Thank you! Can I schedule an appointment to view this rental unit? I am available [day and time, for example tomorrow after 2:30pm, or all day Sunday].

Leaving a Message

Hi, my name is [your name] and I am calling about the [number of bedrooms] bedroom apartment that I found out about on [share where you saw the listing, such as on Craigslist, from a vacancy sign, etc.]. I can provide positive references and verification of ability to cover the rent.

I would love to speak with you about this rental unit. Please call me at [phone number]. The best time to reach me is [day and time, for example on weekdays after 5pm, anytime on the weekends]. I look forward to hearing from you.