

Property Manager Financial Assistance Request Packet

CMTO offers financial assistance to help participants cover their security deposit and other lease fees. Please fill out this packet and submit the required documents to info@creatingmoves.org to receive payment.

Unit Information

Tenant Name	Lease Start Date
Address of Unit (<i>street address, apartment number, city, state, and zip code</i>)	

Payment Information

Payee Name (<i>please ensure name matches name listed on W-9</i>)
Mailing Address (<i>street address, apartment number, city, state, and zip code</i>)
Special Instructions (<i>please indicate any special instructions for financial assistance, such as needing separate checks for security deposit</i>)

Required Documents

- ☐ Itemized Ledger verifying tenant move-in costs
- ☐ W-9 Form (blank form attached)
- ☐ Copy of Housing Authority Inspection Receipt