

Mitigation Fund Request

CMTO Mitigation Funds are available to property managers who have leased a unit under HAP Contract to a family through the Creating Moves to Opportunity (CMTO) Program. Mitigation Funds may be used to cover damages caused by a CMTO family in excess of the security deposit. Mitigation Fund coverage extends for eighteen months from the family's move in date.

Funds must be requested within 30 business days after the tenant has moved out and include a Move-In/Move-Out Condition Report along with an itemized statement of charges and corresponding receipts or estimates for labor and material costs.

Tenant Information

Name of Tenant:	
Address of Unit:	
Lease Start Date:	Move Out Date:
Size of Unit: <input type="checkbox"/> 1 bedroom <input type="checkbox"/> 2 bedroom <input type="checkbox"/> 3 bedroom <input type="checkbox"/> 4 bedroom <input type="checkbox"/> 5+ bedroom	
Refundable Deposit Paid: \$	Rent Amount: \$
Other fees/deposits paid (purpose of charges and amounts):	

Property Manager Information

Name of Property Manager:	
Mailing Address:	
Phone Number:	Email:

Mitigation Efforts

Were you aware of any of these issues/damages prior to move out? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe any efforts on your part of work with this tenant and/or the Seattle or King County Housing Authority to try to avoid the accrued costs and damages:

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Total cost of damages:	\$
Total amount of deposits, payments, or fees collected from tenant:	\$
Remaining balance requested:	\$
Amount of reimbursement requested:	\$

Mitigation Funds are limited to \$2,000 per household. You may not be eligible for funds if you have already received other funds or payments to pay for the damages listed.