

Build Your Rental Portfolio

A Rental Portfolio tells a landlord about you. Having all your documents and information in one place will prepare you for housing search. Let's start by identifying commonly requested information, organizing your documents and tips on how to talk about your rental history.

Documents (For every adult in the household):

- ☐ Social Security number
 - *This allows the landlord to run a background check.*
- ☐ Driver's license
 - *If you do not have a license you can use a passport or state ID.*
- ☐ Income Source (i.e. paystubs and/or social security award letter)
 - *How often and how much do you receive each month?*
- ☐ Rental history
 - *Where have you lived in the last 5 years?*
- ☐ Employment history
 - *Provide your work history; you can use your resume.*
- ☐ Professional & personal references
 - *Who can give you a good rental reference?*
- ☐ Bank statements
 - *Show the last two months of banking information.*
- ☐ Credit and criminal history
 - *If applicable, check your credit and criminal history.*
- ☐ Vehicle registration and proof of insurance
 - *May be requested if there is a parking spot with the rental unit.*

Organization:

- ☐ Print out or collected hard copies of your documents (listed above)
- ☐ Place all documents in a folder or binder
- ☐ Label all documents for easy reference
- ☐ Bring extra copies of documents to landlord (by request)

Presentation:

- ☐ Be familiar with your documents
- ☐ Practice explaining your documents and history